

## All Saints' Church, Brandeston

### Parochial Church Council

Minutes of the meeting held on Thursday 13<sup>th</sup> Sept 2012

Present: The Revd Robin Alderson  
Mr Baker  
Mrs Baker  
Lady Cunliffe  
Mrs Demetriadi  
Mr Evans  
Mrs Freeman  
Mr Garratt  
Miss Leach  
Mr McArthur  
Mrs Molyneux

#### We are here...

- To worship God
- To nurture believers
- To serve the community

The meeting opened with a prayer.

**1 Apologies for absence were received from:** Mrs Woodland, Mrs Mitson-Woods, Mrs Moore, Mrs Weston

**2 Minutes of the meeting held on 21st May.**

The minutes were approved. Lady Cunliffe was at the meeting.

**3 Matters arising from the minutes.**

- Item 7: Mrs Fletcher was also involved in the arrangements for the garage sale. Revd Alderson will write to her.
- Item 3: War memorial. Mr McArthur and Mr Garratt will complete this work.
- Item 11: Parish Viability Toolkit.

Following discussions at the benefice meeting in Framlingham on 1<sup>st</sup> June attended by Archdeacon Judy, Revd Alderson explained that he would be 70 in 2014 and Revd Edwards would be retiring in the same year. The purpose of the meeting was to get people thinking about the future. Kettleburgh PCC considered that it would be advisable for the three PCCs of the lesser benefice to meet and talk about our needs in terms of ministry of priests. The meeting will possibly take place in October. We will try to arrange a preliminary meeting of Brandeston PCC to prepare for this meeting.

**4 Financial Report**

- The balances  
At the end of August 2012 this stood at a total of £19 521.50. Since then we have paid the architect and for building works, so the total now stands at £13 500.
- Change of bank account.  
This is in progress. Mr Baker has sent out standing order forms to those people who give to the church using this method. This will allow them to change their orders to our new account at HSBC. The business premium account is being transferred to the

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current account at Barclays and will be closed. The current account at Barclays will be closed later when all transactions are complete.

- Parish Share

We should be able to pay the next 25% soon. We are due to receive money from VAT, Gift Aid, the Bike Ride and the Christmas Fair. We should be able to pay at least 80% of this year's share and possibly 100%.

- Chinese Pot

This pot, donated by Elizabeth Western, is being valued.

## 5 Maintenance / Quinquennial Inspection.

The builders have finally sent us a bill for £3790 which is being paid. The estimate for the final work has been received. The plastering needs to be done soon.

At the standing committee meeting held on 7<sup>th</sup> September, it was agreed that the builders should complete the chancel work before 6<sup>th</sup> October. The cost of the remaining work is £5000 to £7000 depending upon the success of the VAT claim and refund in January. £1000 retention will need to be paid in May/June. We are confident that we can pay these fees. . We will also pay the next 25% of the Parish Share (£2750). The fuel tank will need to be filled this winter. Arrangements will be made to accommodate services during the work.

The meeting was in agreement with the arrangements approved by the standing committee at its meeting on 7<sup>th</sup> September.

The meeting was congratulated for raising the money for this work. There were discussions about the possibility of improving the heating in the chancel. This will be discussed at a future date. It was agreed that we would not re-carpet the chancel, but would leave the tiles exposed. All were in agreement with this suggestion.

Revd Alderson proposed that the 8am Communion services in January and February should be held in the Village Hall to avoid heating the church. Evening Prayer on the 4<sup>th</sup> Sunday of the month will be held at 3.30 pm rather than 6.30.

In anticipation of the next Quinquennial review, Mr McArthur and Mr Baker are working on a financial plan to prepare us for major works.

## 6 Fundraising

- Breakfast

Mrs Mitson-Woods and Mrs Freeman suggested holding a village breakfast in the village hall on the morning of 10<sup>th</sup> February following the 8am service.

- Mr Freeman's talk.

Everyone was asked to bring a plate of food and a bottle of wine.

- Christmas Fair

There will be a meeting at Lady Cunliffe's house at 10am on Tuesday 30<sup>th</sup> October to finalise arrangements. It was agreed that we should invite Mrs Hounsell, Mrs Fletcher, Mrs Wilson

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and Mrs Martin to the meeting. Mrs Baker will talk to Mrs Fletcher and Mrs Nobbs about being on the fundraising group.  
Revd Alderson will write to Mrs Mitson-Woods to thank her for her work in organising the tea party.

## **7 PCC terms of office.**

Mr McArthur was thanked for his work in preparing for this item. The meeting discussed the plan to elect members for a period of three years and the procedures involved in the adoption of this plan. The suggested change in our practices would follow the book of church rules. It was agreed that we would initiate this process at the next APCM. The secretary will discuss with individual members in January, whether they wish to stand for election at the next APCM.

This proposal was made by Lady Cunliffe, seconded by Mr Baker. All were in agreement. The churchwardens will be appointed for six years commencing 2013. This was proposed by Mrs Demetradi and seconded by Mrs Freeman. All were in agreement.

## **8 Deanery Synod Report**

Mr Evans enlarged on aspects of the written report.

## **9 Diocesan Synod Report**

The last meeting was mainly about finances. The parish share for next year should rise by 1.6% for Loes.

## **10 Mortuary Chapel Report**

The Chapel was decorated and used in June for an exhibition to mark the Queen's Diamond Jubilee. There were 76 visitors for the bike ride in September. (92 to the church).

## **11 Correspondence**-No items to discuss.

## **12 Dates**

22<sup>nd</sup> September Harvest Service. Tea at 5.30 in school. Service at 6. Mr Garratt and Mr McArthur to get equipment from village hall. Miss Leach to organise helpers. Canon Mark Saunders to preach.

30<sup>th</sup> September Greater Benefice service 10am.

6<sup>th</sup> October Wedding

7<sup>th</sup> October Baptism at 11 and Confirmation at 6.30. Refreshments in school.

30<sup>th</sup> October Meeting at The Broadhurst to plan Christmas Fair. 10am

2<sup>nd</sup> December Christingle service at 5.30

8<sup>th</sup> December Christmas Fair

16<sup>th</sup> December Crib Service at 10.30

24<sup>th</sup> December Midnight service at 11.30

30<sup>th</sup> December Greater Benefice service at Marlesford.

**The next meeting will take place at Brandeston Village Hall on Thursday November 8<sup>th</sup> at 7.30 pm.**

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