

All Saints' Church, Brandeston

Parochial Church Council

Minutes of the meeting held on Tuesday 25th March 2011

Present: The Revd Robin Alderson
 Mr Baker
 Mrs Baker
 Lady Cunliffe
 Mrs Demetriadi
 Mr Evans
 Mr Garratt
 Miss Leach
 Mr McArthur
 Mrs Moore
 Mrs Woodland

We are here...

- To worship God
- To nurture believers
- To serve the community

The meeting opened with a prayer.

1 Apologies for absence were received from Mrs Jeffery and Mrs Molyneux

2 Minutes of the meeting held on 25th January.

These were approved having been proposed by Miss Leach and seconded by Mr McArthur.

3 Matters arising from the minutes.

- An article about Nansambo has appeared in the parish magazine.
- Revd Alderson has written a letter on the subjects of women bishops and the APCM. This letter will be distributed to members of the electoral roll.

4 Annual Report and Financial Report

• **Standing Committee**

The standing committee was consulted on and approved the appointment of the independent examiner. Mr Patrick Ritchie was appointed to the post following recommendations, discussions with the treasurer and examination of his CV. He has completed this year's examination of the accounts.

- The meeting discussed the Annual Report and Accounts. Mr Baker clarified some points related to the figures which were considered to be encouraging. Everyone was thanked for their efforts towards fundraising.
- Mrs Woodland proposed and Mr Garratt seconded the acceptance of the Annual Report and Accounts prior to their distribution for the APCM. All were in favour. Mr and Mrs Baker were thanked for their contribution to the report.

5 Finance (28th February)

Business Premium Account : £17, 678.95

Current Account: £5,845.43

Since this date we have paid the architects £2,250

There was discussion about payment of the Parish Share with regard to forthcoming quinquennial costs. It was agreed that we should pay the first ¼ in full (£2500) and make no further payments until the situation with regard to costs, grants and capital expenditure is clear.

6 Quinquennial Inspection.

Mr McArthur has submitted a faculty application which was granted with no conditions subject to any objections. The architect has prepared the specification paperwork ready to go out to tender. Some items may need to be removed if it is too expensive. Mr McArthur will start to work on grants. The suggested builders for tender are John Hogg, Valiant, and Cubitt Theobald. Reserve builders are Reeds, and Chapman & Pleasance.

It was proposed by Mr Baker and seconded by Mr Garratt that we approach these builders. All were in favour.

- **CDM contract:** Tim Randell is doing this for free. Most of the work has already been done.
- **Asbestos survey:** This is still to be done.

Additional maintenance items

- **Heating.** Work is going on with changing some of the radiators.
- **Lightning Conductor.** Bacons will do this work.
- **Rope guides.** Work to be done by Taylors. To be discussed by the Standing Committee.
- **Footpath to school drive.** Mr Baker will negotiate with school for assistance with this.

Mr McArthur reported that we will go out to tender on 26th March and will accept the lowest figure subject to grants. Grants should be known by June/July.

7 Mortuary Chapel

There was nothing to report.

8 Fundraising

• Open Garden

Organisation for the open garden is in hand. It will include an arts and crafts tent. An item will be included in the parish magazine to encourage people to exhibit items. 10% of the takings will go to the church.

The open garden event takes place on Rogation Sunday when there will be a greater benefice service at Hacheston followed by lunch at Hacheston Village Hall and a walk to Easton for a service where the Archdeacon will commission Carol Davies as an elder. There will be an extra service before the opening of the garden at the Broadhurst for those who can't attend the benefice services.

PB

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- **Fete**

This will take place on 18th June

- **Christmas Fair**

We have agreed to finish by 5pm to allow the wine club to use the hall in the evening. We will need to reconsider our fundraising once we know what we will need for the quinquennial.

9 Safeguarding

Mr McArthur still needs a form and Mrs Baker needs to get the rural dean to sign her form.

10 APCM

Mr Garratt will distribute posters and flyers.

Meeting on 5th April

This meeting will discuss women bishops. Everyone on the electoral roll will be invited. Others will be welcome to attend and join our discussions but will not be able to vote.

11 Correspondence

Revd Alderson described work that is being done in the area of employment of clergy. This involves job descriptions, appointment by the Bishop and annual reviews by the incumbent him or herself and a chosen reviewer. The Bishop reviews this every 3 years.

12 Dates

The next meeting will take place on Tuesday 23rd May2011 at Office Farm House at 7.30

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MB

JG

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The next meeting will take place on Monday 23rd May 2011 at Office Farm House at 7.30

Agenda

- 1 Apologies for absence.
- 2 Minutes of the meetings held on Tuesday 25th March and 13th April 2011.
- 3 Matters arising from the minutes.
- 4 Financial report.
 - Financial figures
 - Changing bank
- 5 Maintenance and quinquennial review
- 6 Deanery synod report including
Women bishops (please pay close attention to the papers)
Deanery reorganisation (map included)
- 7 Mortuary chapel report
- 8 Fundraising
- 9 Safeguarding
- 10 Gift Book
- 11 APCM arrangements
- 12 Correspondence
- 13 Dates
- 14 Date of next meeting