

# All Saints' Church, Brandeston

## Parochial Church Council

Minutes of the meeting held on Tuesday 25<sup>th</sup> January 2011

Present:       The Revd Robin Alderson  
                  Mr Baker  
                  Mrs Baker  
                  Lady Cunliffe  
                  Mrs Demetriadi  
                  Mr Evans  
                  Mr Garratt  
                  Miss Leach  
                  Mr McArthur  
                  Mrs Molyneux  
                  Mrs Woodland

### We are here...

- To worship God
- To nurture believers
- To serve the community

The meeting opened with a prayer.

**1       Apologies for absence** were received from Mrs Jeffery and Mrs Moore

**2       Minutes of the meeting held on 16<sup>th</sup> November.**

These were approved. The minutes were approved by all.

**3       Matters arising from the minutes.**

Cards: These have been printed and have been on sale in the church and at the coffee morning since December. Mr Garratt and Mrs Woodland were thanked for all their work on this matter.

Charitable Giving: Sue Tobin has written to us on behalf of the Nansmbo School Trust thanking us for our donation of £225. Four pupils are now being sponsored through high school in addition to their work with the primary school. An article will be placed in the parish magazine and pictures are on the village website.

**4       Financial Report**

Since our last meeting the coffers have been swelled by the following:

Tax recovered from Gift Aid	£2054.85
Christmas Fair	£904.00
Legacy	£1000.00
Donation	£300.00
Carol service-Brandeston Hall	£408.28
Bike Ride	£631.0

**End of Year Accounts**

The excess of receipts over payments is likely to be about £5500.

Receipts The gains have been made in the following areas:

Income Tax recovered	£500
Donations	£1000
Other fundraising events	£300

Payments Increases in payments were:

Quota	£420
Church running expenses	£600

Mr Baker commented that this had been a good year with an excess of over £5000 of income over expenditure, but we still need to raise funds to support the ministry in the future. We have received thanks from the Bishop for our contributions and hard work. There was some discussion about funding for clergy in the future. Mr Alderson offered to make inquiries about an independent examiner.

Mr McArthur suggested that, with high bills due, we should try to build up the list of people who give regularly to the church. Mr Alderson will write a letter to people on the electoral roll by mid-March. There will also be an item in the Parish Magazine.

**5a Maintenance** Mr McArthur took the chair.

At the last meeting of the Standing Committee on 11<sup>th</sup> January, it was agreed that we would swap the radiators in the chancel and vestry and install an extra radiator behind the pulpit at a cost of approximately £1200. This would include frost protection. We would also install bell rope guides. It was agreed to do this work before starting the quinquennial work. As the heating modification is not part of the Quinquennial contract repairs, it was thought prudent to undertake that work now, as it is likely that all our Fabric Fund later this year will be entirely used up for Quinquennial contract repairs in combination with the grants we receive.

**5b Quinquennial Inspection**

The architect is putting together the specification for the builders. There is slightly more weather deterioration than previously. When we receive the specification we will be able to go out to tender. After we receive the prices we will be able to approach grant-making bodies. We aim to start in July and finish before VAT comes in. The architect's fee of 12.5% is a normal amount. (This was discussed by the Standing Committee.) We will not apply for grants for the bell guides. It was noted that Mr McArthur would immediately apply for a faculty for the contract repairs, to keep us on timetable for 2011 work.

The instructions to builders will prevent them from working at weekends and weekday services will be accommodated. There may be cash flow problems and problems with quota payments. If grants do not materialise we will have to do less work.

There will be another meeting of the PCC or Standing Committee when the estimates are received.

It was proposed that we authorise the work related to the Quinquennial Inspection.

This was proposed by Miss Leach and seconded by Mr Garratt. All members present approved the proposal.

Mr McArthur and Mr Garratt were thanked for their work.

## **6 Mortuary Chapel**

The Candlelit Supper made a profit of £312, the heaters need servicing and work is to be done on the plaster on the East wall.

## **7 Fundraising**

Everyone was thanked for their work towards the Christmas Fair. Although the fair itself had to be cancelled, the two visits to the coffee morning were very successful and raised over £900. We have written to the organisers to say thank you. An additional bonus was for the church and village to come together in such a productive way.

This year we will hold an Open Garden at the Broadhurst on Sunday 29<sup>th</sup> May from 2 to 5pm. Please let Lady Cunliffe have as many plants as possible.

The fete will be on the 18<sup>th</sup> June, Bike Ride on 10<sup>th</sup> September and the Christmas Fair on 10<sup>th</sup> December.

## **8 Safeguarding**

Mr McArthur will make a voluntary declaration; Mrs Baker needs to renew her CRB check.

## **9 APCM arrangements**

Mr Garratt and Miss Leach have spoken to Charles Freeman about speaking at the meeting and he is happy to do so. Mrs Baker will produce fliers. The PCC will provide refreshments-wine and savoury nibbles.

Members of the PCC clarified which sections of the report would be written by whom. Contributions to Mrs Baker by 15<sup>th</sup> February, please. Mr Garratt will liaise with Mr Williams for the Chapel financial report.

We still need a coordinator for the flower arrangers. It was agreed that we would wait until the Autumn. We will not do wedding flowers this year (there are 5 weddings booked). Mrs Molyneux and Mrs Demetriadi will organise special days together.

## **10 Correspondence**

We have a letter from the Diocese informing us that, with more than 25 on our electoral roll, we are now entitled to 2 members of the Deanery synod. The possibility of having women bishops is due to be discussed at General Synod.

CMcA  
MB

MB  
ALL

JG

It was agreed that we would hold a meeting at 10am on Tuesday 5<sup>th</sup> April to discuss the Bishop's Charge and Living With Difference. This will help us to inform our Deanery synod representatives, followed by lunch at the Queen's Head. We will investigate the possibility of inviting everyone on the electoral roll.

## **11 Dates**

### **Meetings in 2011 will be on:**

Monday 23<sup>rd</sup> May, Monday 12<sup>th</sup> September, Monday 7<sup>th</sup> November

## **12 The next meeting will take place on Tuesday 15<sup>th</sup> March 2011 at Office Farm House at 7.30**

## **All Saints' Church, Brandeston**

### **Parochial Church Council**

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#### **Agenda**

- 1 Apologies for absence.
- 2 Minutes of the meeting held on 25<sup>th</sup> January
- 3 Matters arising from the minutes.
- 4 To receive the Annual Report and Financial Report (including appointment of independent examiner)
- 5 Financial report.
- 6 Maintenance and quinquennial review
- 7 Mortuary chapel report
- 8 Fundraising
- 9 Safeguarding
- 10 APCM arrangements
- 11 Arrangements for meeting on 5<sup>th</sup> April
- 12 Correspondence
- 13 Dates
- 14 Date of next meeting